



# FREE STATE PROVINCIAL GOVERNMENT

*Free State Provincial Government is an equal opportunity affirmative action employer. It is our intention to promote representativity (race, gender and disability) in the Province through the filling of these posts and candidates whose appointment/promotion/transfer will promote representativity will receive preference.*

## DEPARTMENT OF HEALTH

**Directions to applicants** Applications must be submitted on form Z.83, obtainable from any Public Service Department and must be accompanied by certified copies of qualifications (a transcript of results must be attached), driver's license, identity document and a C.V. (Separate application for every vacancy). Applicants are requested to complete the Z83 form properly and in full. Qualification certificates must not be copies of certified copies. Applications received after the closing date and those that do not comply with these instructions will not be considered. The onus is on the applicants to ensure that their applications are posted or hand delivered timeously. Candidates who possess foreign qualifications and/or short courses certificates must take it upon themselves to have their qualifications evaluated by the South African Qualifications Authority (SAQA), and must please attach proof of the level of their qualifications after evaluation on all applications. No e-mailed or faxed applications will be considered. Applicants are respectfully informed that if no notification of appointment is received within 4 months of the closing date, they must accept that their application was unsuccessful.

TO ALL HEADS OF INSTITUTIONS AND  
OFFICES OF THE DEPARTMENT OF HEALTH  
IN THE FREE STATE

HEALTH HUMAN RESOURCE MANAGEMENT CIRCULAR NO **30** OF 2012

**CLOSING DATE: 31 AUGUST 2012**

HEAD: CLINICAL DEPARTMENT (MEDICAL) GRADE I  
**REFERENCE NO: H/H/14**

**SALARY:** R1,280,781.00 per annum [OSD]

**CENTRE:** DEPARTMENT OF NUCLEAR MEDICINE: UNIVERSITAS ACADEMIC COMPLEX AND ANNEX: BLOEMFONTEIN

**REQUIREMENTS:**

A Post-graduate qualification in Nuclear Medicine, on the level of a M.Med or FCNP (SA). A minimum of 10 years experience as a Specialist, registered with the Health Professions Council of South Africa (HPCSA), in Nuclear Medicine. Registration as an independent Nuclear Medicine practitioner with the HPCSA. Experience in administration and financial management of an Academic Nuclear Medicine Department or related department with a heavy commitment to Diagnostic Nuclear Medicine, patient care and radiation protection and safety issues. Should be a recognized leader in the field of Nuclear Medicine with record of Scholarship and experience in the Clinical Nuclear Medicine Imaging Service delivery, outcome based approach to teaching and training and experience in and proven record of independent research and guidance of research. Appropriate experience to be appointed to a senior academic position at the University of the Free State (UFS). Leadership and management capabilities, with the capacity to ensure discipline, productivity and cooperation amongst staff members in an academic environment. Ability to combine responsibilities to the Free State Provincial Health Department and School of Medicine, Faculty of Health Sciences of UFS. Knowledge of more than one official South African languages (preferably Afrikaans and English which are the teaching languages of the UFS). Good communication skills.

**RECOMMENDATIONS:**

A Doctoral Degree, or equivalent, in a Medicine Speciality. Evidence of professional standing, e.g. membership of professional organizations. Evidence of ability to adapt to changes in health care and education as both evolve. Should be able to provide leadership and insight into the challenges of diagnostic imaging services and health care in South Africa. Be able to attract and develop Nuclear Medicine staff of quality with regard to issues of diversity and equity.

**DUTIES:**

To be responsible for the Nuclear Medicine Diagnostic Imaging and Therapeutic services in the Bloemfontein group of academic hospitals. To fulfill the service delivery, administrative, academic (education) and research requirements of such an appointment to the Joint Staff establishment. To supervise pre- and post-graduate training and examinations in Nuclear Medicine at UFS. To promote, lead and participate in research projects. To promote the image, reputation and development of the Department and School of Medicine, UFS.

**ENQUIRIES:** Prof. G.J. Van Zyl / Dr N.R.J. Van Zyl, Tel. no. (051) 4053012 / (051) 4052866

**APPLICATIONS TO:** The Chief Executive Officer: Universitas Hospital, (**Attention: Me C.H. Cloete**), Private Bag X20660, Bloemfontein 9300.

HEAD: CLINICAL UNIT  
**REFERENCE NO: H/H/17**

**SALARY:** R1,024,434.00 per annum [OSD]

**CENTRE:** INTERNAL MEDICINE: UNIVERSITAS ACADEMIC HOSPITAL: BLOEMFONTEIN

**REQUIREMENTS:**

Registered as a Specialist Physician and Endocrinologist with the Health Professions Council of South Africa (HPCSA). A minimum of three (3) years applicable experience as Medical Specialist after registration as Medical Specialist with the HPCSA in a normal or in a recognized sub-speciality.

**RECOMMENDATIONS:**

A PhD or equivalent qualification as well as appropriate previous experience in teaching, research and community engagement.

**DUTIES:**

The successful candidate will have to accept full responsibility for: management of the endocrine unit at Universitas Academic Hospital; teaching at undergraduate as well as postgraduate level; stimulating, coordinating and conducting of research activities in the endocrine unit; and community engagement including a structured outreach program to improve the management of relevant chronic diseases of lifestyle in the Free State Province.

**ENQUIRIES:** Prof. W.F. Mollentze, Tel. no. (051) 4053154

**APPLICATIONS TO:** The Chief Executive Officer: Universitas Academic Hospital, (**Attention: Me C.H. Cloete**), Private Bag X20660, Bloemfontein 9300.

**HEAD: CLINICAL UNIT**  
**REFERENCE NO: H/H/18**

**SALARY:** R1,024,434.00 per annum

**CENTRE:** DEPARTMENT OF ONCOLOGY: UNIVERSITAS ANNEX: BLOEMFONTEIN

**REQUIREMENTS:**

Registration at the Health Professions Council of South Africa (HPCSA) as a Radiation **Oncologist for 5 years or more. M.Med (Rad. Onc.).**

**RECOMMENDATIONS:**

Previous involvement in post-graduate training programs, including radiation therapy and cancer chemotherapy. Full participation in all aspects of the Department of Oncology's duties and outreach program. Coordination, updating and development of the Department of Oncology's chemotherapy treatment protocols and research programme.

**DUTIES:**

Treat cancer patients according to the principles of Batho Pele in order to ensure good patient care. Accurately evaluate and prescribe radiation procedures, including simulation and planning, as well as applicable chemotherapy regimes. Work in cancer wards and clinics. Participate in training of Oncology Registrars and radiation students, technologists and senior medical students.

**ENQUIRIES:** Dr A.C. Bester, Tel. no. (051) 4052646

**APPLICATIONS TO:** The Chief Executive Officer: Universitas Hospital, (**Attention: Me C.H. Cloete**), Private Bag X20660, Bloemfontein 9300.

**CLINICAL MANAGER GRADE I**  
**REFERENCE NO: H/C/33**

**SALARY:** R695,616.00 – R772,026.00 per annum. [OSD]

**CENTRE:** NATIONAL DISTRICT HOSPITAL: BLOEMFONTEIN

**REQUIREMENTS:**

Registration as Medical Practitioner with the Health Professions Council of South Africa (HPCSA). Proof of HPCSA receipt for the current year. A minimum of 3 years appropriate, recognizable experience as Medical Officer after registration with the HPCSA as Medical Officer. Experience at management level.

**RECOMMENDATIONS:**

Good communication and interpersonal skills. Extensive appropriate experience in Clinical Services and Hospital Care in South Africa.

**DUTIES:**

To manage the hospital's clinical service and clinical support services to ensure its effective and efficient delivery of quality services. Ensure integration of clinical services, clinical support services and nursing services. Develop, implement, monitor and evaluate operational plans for clinical services and clinical support services. Cooperation, liaison and communication with all stakeholders in Motheo Health District. Manage outreach programmes from Level II and III institutions and outreach to PHC. Responsible for managing medico-legal risks and ethical dilemmas. To ensure implementation of policies and protocols. To carry out tasks as delegated by the CEO, manage finance and human resources of clinical services. Manage forensic services and give guide on TOP cases.

**ENQUIRIES:** Me B.S. Ramodula, Tel. no. (051) 4039601

**APPLICATIONS TO:** The Chief Executive Officer: National District Hospital, (**Attention: Ms P.A. Mehlwana**), Private Bag X20598, Bloemfontein 9300.

**CLINICAL MANAGER GRADE I**  
**REFERENCE NO: H/C/39**

**SALARY:** R695,616.00 – R772,026.00 per annum. [OSD]

**CENTRE:** TOKOLLO DISTRICT HOSPITAL: HEILBRON

**REQUIREMENTS:**

Registration as Medical Practitioner with the Health Professions Council of South Africa (HPCSA). A minimum of 3 years appropriate, recognizable experience as Medical Officer after registration with the HPCSA as Medical Officer. Experience at management level.

**RECOMMENDATIONS:**

Knowledge of basic surgery and administration of anesthesia.

Knowledge of Primary health Care (PHC) services.

Willing to do overtime.

Driver's license.

**DUTIES:**

Rendering of clinical services to all health facilities in the catchment area.

To refer and receive patients according to the Free State referral System.

To promote, support and participate in relevant programs for quality improvement of hospital services in general.

To plan, manage and co-ordinate patient care services between the hospital and the clinics.

Supervise junior medical Officers.

Manage all matters related to Clinical Governance in the complex.

Manage human, financial and material resources in the complex.

**ENQUIRIES:** Me S R Noge, Tel. no. (058) 853 5431

**APPLICATIONS TO:** The Chief Executive Officer: Tokollo/Mafube Complex, (**Attention: Mr Thabo Tsotetsi**), Private Bag X8, Heilbron, 9650

**DEPUTY DIRECTOR: PHYSIOTHERAPY POLICY**  
**REFERENCE NO: H/D/12**

**SALARY:** R508 161.00 per annum [OSD]

**CENTRE:** CORPORATE OFFICE: BLOEMFONTEIN

**REQUIREMENTS:**

Registration with the Health Professions Council of South Africa (HPCSA) as Physiotherapist. Current registration with the HPCSA. Valid driver's license. A minimum of 5 years appropriate experience after registration with the HPCSA in Physiotherapy of which **3 years** must be appropriate experience in Management in Physiotherapy.

**RECOMMENDATIONS:**

Computer literate. Managerial skills.

**DUTIES:**

Development, implementation and monitoring of policies, physiotherapy programmes and quality systems according to Provincial-, National-, International- and Health Professions Council of South Africa norms and standards. Oversee and monitor implementation of the policies.

Governance of Physiotherapy services in the province:

Strategic leadership and management of physiotherapy services in the province. Resources: Human-, equipment-, facilities- and material resources. Information and data management. Monitoring and evaluation of services and quality systems. Marketing of services. Development, implementation and management of training strategies and research (staff and students).

Establishment of networks and liaison/consultation/negotiation with: Corporate office, Management of institutions, Relevant stakeholders, Forums (National and Provincial), Multi-disciplinary Team.

**ENQUIRIES:** Mrs L.L. Katzen, Tel. no. (051) 4081560

**APPLICATIONS TO:** The Senior Manager: Human Resource Management Directorate, (**Attention: Me S. Dowd**), P.O. Box 227, Bloemfontein 9300.

**MEDICAL OFFICER GRADE I (2 Posts)****REFERENCE NO: H/M/17**

**SALARY:** R486 618.00 per annum [OSD]

**CENTRE:** DIHLABENG REGIONAL HOSPITAL: BETHLEHEM

**REQUIREMENTS:**

Registration as Medical Practitioner with the Health Professions Council of South Africa (HPCSA) in respect of South African qualified employees.

**EXPERIENCE:**

**Medical Officer Grade I:** **None** after registration as Medical Practitioner with the Health Professions Council of South Africa (HPCSA) in respect of South African qualified employees. **One year** relevant experience after registration as Medical Practitioner with a recognized foreign Health Professional Council in respect of **foreign qualified employees**, of whom it is not required to perform Community Service, as required in South Africa.

**RECOMMENDATIONS:**

Appropriate experience.

**DUTIES:**

Provide clinical services in the hospital and local clinics. Assist in the development and implementation of Medical Protocols. Participate in the Quality Assurance Programme.

**ENQUIRIES:** Dr I. Kearns, Tel. no. (058) 3035331

**APPLICATIONS TO:** The Chief Executive Officer: Dihlabeng Regional Hospital, (**Attention: Me T. Harris**), Private Bag X3, Bethlehem 9700.

**MANAGER: CLINICAL ENGINEERING****REFERENCE NO: H/M/18**

**SALARY:** R434 505.00 per annum

**CENTRE:** CLINICAL WORKSHOP: UNIVERSITAS ACADEMIC HOSPITAL: BLOEMFONTEIN

**REQUIREMENTS:**

15 Years experience in the clinical engineering field. National Higher Diploma Electrical Engineering (low current). Technical knowledge of medical equipment including life support equipment. Knowledge of equipment management and government procedures.

**RECOMMENDATIONS:**

Knowledge about equipment specifications and tender procedures. Ability to repair medical equipment.

**DUTIES:**

Manage Clinical Engineering Department. Responsible for managing of the lifecycle of medical equipment. Creating and upkeeping of equipment database. Supervision, training and assisting of technicians. Creating acquisition plan, compiling specifications and purchasing of equipment. Advice management on equipment related matters. Repair of life support equipment and other medical equipment if the need arises.

**ENQUIRIES:** Dr N.R.J. Van Zyl, Tel. no. (051) 4052866

**APPLICATIONS TO:** The Chief Executive Officer: Universitas Academic Hospital, (**Attention: Me C.H. Cloete**), Private Bag X20660, Bloemfontein 9300.

**ASSISTANT MANAGER: NURSING (PRIMARY HEALTH CARE) (PN-B4)****REFERENCE NO: H/A/38**

**SALARY:** R360 996.00 per annum [OSD]

**CENTRE:** KOPANONG LOCAL AREA: TROMPSBURG

**REQUIREMENTS:**

Registration with the South African Nursing Council (SANC) as Professional Nurse. Post-basic qualification, with a duration of at least one year, in Curative Skills in Primary Health Care accredited with the SANC. A minimum of 10 years appropriate/recognizable nursing experience after registration with the SANC as Professional Nurse in General Nursing. At least 6 years of the period referred to above must be appropriate/recognizable experience after obtaining the one-year post basic qualification in the relevant specialty. At least 3 years of the period referred to above must be appropriate/recognizable experience at management level. Valid driver's license.

**RECOMMENDATIONS:**

Relevant experience and knowledge of District Health Services. Good communication and interpersonal skills. Knowledge, implementation and maintenance of the PFMA, Treasury Regulations and financial systems.

**DUTIES:**

Provide holistic nursing care to patients in a Primary Health Care environment in a cost effective, efficient and equitable manner. Detailed Key Performance Areas can be obtained from the contact person.

**ENQUIRIES:** Mr I.L. Moisi, Tel. no. (051) 4472777

**APPLICATIONS TO:** The District Manager: Xhariep District, (Attention: Mr K.K. Khokho), Private Bag X20710, Bloemfontein

**ASSISTANT MANAGER: NURSING (SPECIALITY) (PN-B4)****REFERENCE NO: H/A/42**

**SALARY:** R360,996.00 per annum [OSD]

**CENTRE:** NATIONAL DISTRICT HOSPITAL: BLOEMFONTEIN

**REQUIREMENTS:**

Registration with the South African Nursing Council (SANC) as Professional Nurse. Post-basic nursing qualification, with a duration of at least one year, accredited with the SANC in one of the specialities (indicate Speciality). A minimum of 10 years appropriate/recognizable experience in Nursing after registration with the SANC as Professional Nurse in General Nursing.

At least 6 years of the period referred to above must be appropriate/recognizable experience in the specific speciality after obtaining the one-year post-basic qualification in Curative Skills in Primary Health Care accredited with the SANC. At least 3 years of the period above must be appropriate/recognizable experience at management level. Proof of service record.

**RECOMMENDATIONS:**

Good communication skills. Ability to work under pressure with strong interpersonal skills. Be flexible, self motivated and highly organized.

**DUTIES:**

Ensure provision of holistic nursing care to patients and clients in an effective, efficient and equitable manner. Management of resources, both finance and human resources. Ensure compliance to professionals and ethical practices.

**ENQUIRIES:** Me B.S. Ramodula, Tel. no. (051) 4039601

**APPLICATIONS TO:** The Chief Executive Officer: National District Hospital, (**Attention: Ms P.A. Mehlwana**), Private Bag X20598, Bloemfontein 9300.

**ASSISTANT MANAGER: NURSING (SPECIALITY) (PROGRAMME) (PHC) (PN-B4)**  
**REFERENCE NO: H/A/45**

**SALARY:** R360 996.00 per annum plus rural allowance [OSD]

**CENTRE:** PROGRAMMES (PHC): THABO MOFUTSANYANA DISTRICT OFFICE: WITSIESHOEK

**REQUIREMENTS:**

Diploma in General Nursing (Midwifery, Community Health and Psychiatry). Registration with the South African Nursing Council (SANC) as Professional Nurse (Midwifery, Community Health and Psychiatry). Post-basic qualification with a duration of at least one year in curative skills in Primary Health Care accredited with the SANC. A minimum of 10 years appropriate/recognizable nursing experience after registration with the SANC as General Nurse and Midwife. At least 6 years of the period referred to above must be appropriate/recognizable experience after obtaining the one-year post-basic qualification in the relevant speciality. At least 3 years of the period referred to above must be appropriate/recognizable experience in management level. Computer literacy (Certificate in computer). Exposure in PHC programs/services. Driver's license is essential.

**RECOMMENDATIONS:**

Appropriate Bachelor Degree/Diploma as well as Nursing Management will be an added advantage. Ability to work under pressure. Ability to implement and manage change. Good written and verbal communication skills. Confidentiality. Good interpersonal relations.

**DUTIES:**

Manage and supervise the implementation of PHC programs in the district in line with ward based PHC approach including: Operational management. Financial management. Human Resource management. Communication management; and Day to day activities.

Coordinate the implementation of the ward based family health teams. Ensure monitoring and evaluation of PHC programs in line with District Health Plan and PHC supervision manual. Liaison with all role players and stakeholders regarding Primary Health Care (PHC) service delivery in the district.

**ENQUIRIES:** Me M.C. Ramokotjo, Tel. no. (058) 3030515 x 148

**APPLICATIONS TO:** The District Manager: Thabo Mofutsanyana Health District, (**Attention: Ms H. Van Zyl**), Private Bag X824, Witsieshoek 9870.

**ASSISTANT MANAGER NURSING SPEC ( PN-B4) PEDIATRICS**  
**REFERENCE NO: H/A/47**

**SALARY:** R360 996.00 per annum

**CENTRE:** PELONOMI REGIONAL HOSPITAL: BLOEMFONTEIN

**REQUIREMENTS:**

Registration with the South African Nursing Council (SANC) as Professional Nurse . Post-basic qualification with a duration of at least one year in the relevant speciality. A minimum of 10 years appropriate/recognizable nursing experience after registration with the SANC as General Nurse. At least 6 years of the period referred to above must be appropriate/recognizable experience after obtaining the one-year post-basic qualification in the relevant speciality. At least 3 years of the period referred to above must be appropriate/recognizable experience in management level. A Qualification in Health Care Management

**DUTIES:**

Delegate, supervise and co-ordinate the provision of effective and efficient patient care through adequate nursing care.

Initiate and participate in health promotion to ensure consistent communication of relevant accurate and comprehensive information on health care.

Develop/establish and maintain working relationships with nursing and other stakeholders. (I.e. inter- professional, inter-sectoral and multi-disciplinary teamwork.)

Participate in the analysis, formulation and implementation of nursing guidelines, practices and procedures.

**ENQUIRIES:** Me M C Molefe, Tel. no. (051) 405 1940

**APPLICATIONS TO:** The Chief Executive Officer, Pelonomi Regional Hospital (**Attention: L B Aaron**), Private Bag X20581, Bloemfontein, 9300

**ASSISTANT MANAGER: NURSING (PN-A7)**  
**REFERENCE NO: (H/A/44)**

**SALARY:** R330 360.00 per annum

**CENTRE:** HEALTH PROGRAMS DIRECTORATE: CORPORATE OFFICE, BLOEMFONTEIN

**REQUIREMENTS:**

Appropriate Bachelor's Degree. Current registration with the South African Nursing Council (SANC). A minimum of 8 years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 3 years of the period referred to above must be appropriate/recognizable experience at management level. Knowledge of, and experience in the implementation of the Integrated Management of Childhood Illnesses (IMCI) and Community IMCI. Valid driver's license. **Skills:** Computer literacy, planning, communication, report writing, presentation, inter-sectoral collaboration.

**RECOMMENDATIONS:**

Ability to work under pressure.

**DUTIES:**

Develop and review policies on Child Health. Support the districts in the implementation of Child Health policies. Conduct relevant training. Manage IMCI and Community IMCI components. Collaborate with relevant stakeholders to reduce child morbidity and mortality. Strengthen the Paediatric NIMART initiative. Attend child health meetings/workshops/seminars/summits in and out of the province. Compile reports as required by the provincial and national departments. Support the Manager in the management of resources. Monitor and evaluate the provision of Child Health Services.

**ENQUIRIES:** Mr F.D. Bohlale, Tel. no. (051) 4081281

**APPLICATIONS TO:** The Senior Manager: Human Resource Management Directorate, (**Attention: Me S. Dowd**), P.O. Box 227, Bloemfontein 9300.

**OPERATIONAL MANAGER: NURSING (PHC) (PN-B3)**  
**REFERENCE NO: (H/O/35)**

**SALARY:** R330 360.00 per annum

**CENTRE:** BATHO CLINIC (MANGAUNG)

**REQUIREMENTS:**

Registration with the South African Nursing Council (SANC) as Professional Nurse. A post-basic Nursing qualification, with a duration of at least one year, accredited with the SANC in Primary Health Care. A minimum of 9 years appropriate/recognizable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. At least 5 years of the period referred above must be experience in the specific speciality after obtaining the one-year post-basic qualification in that speciality.

**RECOMMENDATIONS:**

Primary Health Care experience.

**DUTIES:**

Provision of quality comprehensive community health care. Provision of administrative services. Provision of educational services. Provision of clinical services. Usage of equipment and machinery. Research responsibility.

**ENQUIRIES:** Mr M.F. Kitsa, Tel. no. (051) 4472194

**APPLICATIONS TO:** The District Manager: Motheo District, (**Attention: Me P.R. Phuroe**), P.O. Box 441, Bloemfontein 9300.

**OPERATIONAL MANAGER (PN-B3)**  
**REFERENCE NO: (H/O/36)**

**SALARY:** R330 360.00 per annum

**CENTRE:** BOPHELONG CLINIC: ALLANRIDGE: LEJWELEPUTSWA DISTRICT

**REQUIREMENTS:**

Registration with the South African Nursing Council (SANC) as Professional Nurse. Proof of SANC receipt for the current year. Post-basic nursing qualification, with a duration of at least one year in curative skills in Primary Health Care, accredited with the SANC. A minimum of 9 years appropriate/recognizable nursing experience after registration with the SANC as Professional Nurse in General Nursing. At least 5 years of the period referred to above must be appropriate/recognizable experience after obtaining the one-year post-basic qualification in the relevant speciality. Valid driver's license.

**RECOMMENDATIONS:**

Appropriate Bachelor's Degree/Diploma as well as Nursing Management will be an advantage. Ability to work under pressure. Ability to implement and manage change. Good written and verbal communication skills. Confidentiality. Good interpersonal relations.

**DUTIES:**

In charge of the said fixed clinic. Detailed key performance areas can be obtained from the contact person.

**ENQUIRIES:** Mrs M.M. Stanley, Tel. no. (057) 3542111 / (057) 3917926

**APPLICATIONS TO:** The Manager: Thusanong District Hospital, (**Attention: Ms D.E. Monareng**), Private Bag X1, Odendaalsrus 9480.

**OPERATIONAL MANAGER: NURSING (PHC) (PN-B3)**  
**REFERENCE NO: H/O/34**

**SALARY:** R330 360.00 per annum [OSD]

**CENTRE:** HARRY GWALA CLINIC (BOTSHABELO PHC)

**REQUIREMENTS:**

Registration with the South African Nursing Council (SANC) as Professional Nurse. A post-basic Nursing qualification, with a duration of at least one year, accredited with the SANC in Primary Health Care. A minimum of 9 years appropriate/recognizable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. At least 5 years of the period referred to above must be experience in the specific speciality after obtaining the one-year post-basic qualification in that speciality.

**RECOMMENDATIONS:**

Primary Health Care experience.

**DUTIES:**

To render a comprehensive and integrated health care service to ensure quality health to the community. Develop all the personnel and to ensure own development as well. Assess, give treatment and evaluate all clients visiting the facility. Manages collection of accurate data for future planning of service.

**ENQUIRIES:** Mr T.P. Koalepe, Tel. no. (051) 4472194

**APPLICATIONS TO:** The District Manager: Motheo District, (**Attention: Me P.R. Phuroe**), P.O. Box 441, Bloemfontein 9300.

**OPERATIONAL MANAGER (PHC) GRADE I (PN-B3)**  
**REFERENCE NO: H/O/25**

**SALARY:** R330 360.00 per annum ([OSD])

**CENTRE:** FEZILE DABI HEALTH DISTRICT: NGWATHE LOCAL AREA: TUMAHOLE CLINIC

**REQUIREMENTS:**

Registration with the South African Nursing Council (SANC) as Professional Nurse. A post-basic nursing qualification, with a duration of at least one year, accredited with the SANC in Primary Health Care. A minimum of 9 years appropriate experience after registration with the SANC as a Professional Nurse in General Nursing. At least 5 years of the period referred above must be experience in the specific speciality after obtaining the one-year post-basic qualification in that speciality. Driver's license.

**DUTIES:**

Provision of quality comprehensive community health care. Provision of administrative services. Provision of educational services. Provision of clinical services. Using of equipment and machinery. Research responsibility.

**ENQUIRIES:** Ms P.M. Makhanya, Tel. no. (056) 8113653

**APPLICATIONS TO:** The District Manager: Fezile Dabi District, (**Attention: Mr T.N. Montse**), Private Bag X2005, Sasolburg 1947.

**OPERATIONAL MANAGER (PHC) GRADE I (PN-B3)**  
**REFERENCE NO: H/O/26**

**SALARY:** R330 360.00 per annum (OSD)

**CENTRE:** FEZILE DABI HEALTH DISTRICT: NGWATHE LOCAL AREA: MOBILE UNIT: HEILBRON

**REQUIREMENTS:**

Registration with the South African Nursing Council (SANC) as Professional Nurse. A post-basic nursing qualification, with a duration of at least one year, accredited with the SANC in Primary Health Care. A minimum of 9 years appropriate experience after registration with the SANC as a Professional Nurse in General Nursing. At least 5 years of the period referred above must be appropriate experience in the specific speciality after obtaining the one-year post-basic qualification in that speciality. Driver's license.

**DUTIES:**

Provision of quality comprehensive community health care. Provision of administrative services. Provision of educational services. Provision of clinical services. Using of equipment and machinery. Research responsibility.

**ENQUIRIES:** Ms P.M. Makhanya, Tel. no. (056) 8113653

**APPLICATIONS TO:** The District Manager: Fezile Dabi District, (**Attention: Mr T.N. Montse**), Private Bag X2005, Sasolburg 1947.

**OPERATIONAL MANAGER (PHC GRADE I (PN-B3) (MOBILE CLINICS)**

**REFERENCE NO: H/O/27**

**SALARY:** R330 360.00 per annum [OSD]

**CENTRE:** FEZILE DABI HEALTH DISTRICT: SASOLBURG

**REQUIREMENTS:**

Registration with the South African Nursing Council (SANC) as Professional Nurse. A post-basic nursing qualification, with a duration of at least one year, accredited with the SANC in Primary Health Care. A minimum of 9 years appropriate experience after registration with the SANC as a Professional Nurse in General Nursing. At least 5 years of the period referred to above must be appropriate experience in the specific speciality after obtaining the one-year post-basic qualification in that speciality.

**RECOMMENDATIONS:**

Driver's license. Nursing Management.

**DUTIES:**

Provision of quality comprehensive community health care. Provision of administrative services. Provision of educational services. Provision of clinical services. Usage of equipment and machinery. Research responsibility.

**ENQUIRIES:** Ms V.S. Malatse, Tel. no. (016) 9709313

**APPLICATIONS TO:** The District Manager: Fezile Dabi District, (**Attention: Mr T.N. Montse**), Private Bag X2005, Sasolburg 1947.

**OPERATIONAL MANAGER: PAEDIATRIC (PN-B3)**

**REFERENCE NO: H/O/31**

**SALARY:** R330 360.00 per annum [OSD]

**CENTRE:** BONGANI REGIONAL HOSPITAL: WELKOM

**REQUIREMENTS:**

Registration with the South African Nursing Council (SANC) as Professional Nurse. A post-basic nursing qualification, with a duration of at least one year, accredited with the SANC in Paediatric. A minimum of 9 years appropriate/recognizable experience in Nursing after registration with the SANC as Professional Nurse in General Nursing. At least 5 years of the period referred to above must be appropriate/recognizable experience in the specific speciality after obtaining the one-year post-basic qualification in Paediatric.

**DUTIES:**

Provide holistic nursing care to patients in a specialty unit in a cost effective, efficient and equitable manner. Detailed key performance areas can be obtained from the contact person.

**ENQUIRIES:** Ms D.S. Johnson, Tel. no. (057) 9168000

**APPLICATIONS TO:** The Chief Executive Officer: Bongani Regional Hospital, (**Attention: Dr Molokomme**), Private Bag X29, Welkom 9460.

**OPERATIONAL MANAGER (SPECIALITY: ONCOLOGY) (PN-B3)**

**REFERENCE NO: H/O/32**

**SALARY:** R330 360.00 per annum [OSD]

**CENTRE:** DEPARTMENT OF ONCOLOGY: UNIVERSITAS ANNEX: BLOEMFONTEIN

**REQUIREMENTS:**

Registration with the South African Nursing Council (SANC) as a Professional Nurse plus a post-basic nursing qualification in Oncology, with a duration of at least one year, accredited with the SANC.

A minimum of 9 years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 5 years of the period referred to above must be appropriate experience after obtaining the one-year post-basic qualification in Oncology Nursing.

**RECOMMENDATIONS:**

Qualification in Health Care Management. Knowledge of the legal framework applicable to Nursing Practice. Possession of leadership skills.

**DUTIES:**

According to OSD (Occupational Specific Dispensation). Detailed key performance areas can be obtained from the contact person.

**ENQUIRIES:** Me K.S. Motsetse, Tel. no. (051) 4052147

**APPLICATIONS TO:** The Chief Executive Officer: Universitas Academic Hospital, (**Attention: Me K.S. Motsetse**), Private Bag X20660, Bloemfontein 9300.

**OPERATIONAL MANAGER (SPECIALITY UNIT) (PN-B3) (2 Posts)**

**SALARY:** R330 360.00 per annum plus rural allowance

**CENTRE:** THABO MOFUTSANYANA DISTRICT

PABALONG CLINIC: MALUTI-A-PHOFUNG LOCAL AREA:

**REFERENCE NO: H/O/38**

THUSA BOPHELO CLINIC (WARDEN): PHUMELELA LOCAL AREA:

**REFERENCE NO: H/O/39**

**REQUIREMENTS:**

Registration with the South African Nursing Council (SANC) as Professional Nurse and Midwife. Proof of SANC receipt for the current year. Post-basic nursing qualification, with a duration of at least one year in Curative Skills in Primary Health Care, accredited with the SANC. A minimum of 9 years appropriate/recognizable nursing experience after registration with the SANC as Professional Nurse in General Nursing. At least 5 years of the period referred to above must be appropriate/recognizable experience after obtaining the one-year post-basic qualification in the relevant speciality. Valid driver's license.

**RECOMMENDATIONS:**

Appropriate Bachelor's Degree/Diploma as well as Nursing Management will be an advantage. Ability to work under pressure. Ability to implement and manage change. Good written and verbal communication skills. Confidentiality. Good interpersonal relations.

**DUTIES:**

Ensure that a holistic nursing care service is delivered to patients in a cost effective, efficient and equitable manner by the Clinic. Ensure compliance to professional and ethical practice. Manage the implementation of the Primary Health Care Package in order to provide a quality Primary Health Care service, contributing towards the District targets and objectives. Manage all none patient related programmes within the facility to ensure an effective and efficient administration system and a well informed community. Manage all resources allocated to the facility to ensure a cost effective Primary Health Care service. Management qualification,

skills and experience. Attend relevant meetings and attend relevant training. Arrange training for subordinates where necessary. Control leave of Clinic personnel. Management of officials' arrival, lunch and departure time (Time Management).

**ENQUIRIES:**

Mr F.S. Matla / Me T.L. Maseko, Tel. no. (058) 3170515

**APPLICATIONS FOR THE DEPARTMENT OF HEALTH TO BE SUBMITTED TO:** The District Manager: Thabo Mofutsanyana Health District, (**Attention: Mr/Ms H. Van Zyl**), Private Bag X824, Witsieshoek 9870.

**ASSISTANT DIRECTOR: RADIOGRAPHY**

**REFERENCE NO: H/A/43**

**SALARY:** R303 666.00 per annum [OSD]

**CENTRE:** DIHLABENG REGIONAL HOSPITAL: BETHLEHEM

**REQUIREMENTS:**

Registration with the Health Professions Council of South Africa (HPCSA) as Diagnostic Radiographer. 3 Years appropriate experience after registration with the HPCSA.

**RECOMMENDATIONS:**

A valid driver's license.

**DUTIES:**

Effective management of resources in the Radiology Department. Effective quality management. Develop, implement and maintain policies and procedures. Administrative control. Be involved in advanced clinical work (CT etc.). Manage the equipment of the component and ensure compliance with the relevant legislation.

**ENQUIRIES:** Dr Kearns, Tel. no. (058) 3035331

**APPLICATIONS TO:** The Chief Executive Officer: Dhlalabeng Regional Hospital, (**Attention: Mr/Ms T. Harris**), Private Bag X3, Bethlehem 9700.

**PROFESSIONAL NURSE (SPECIALITY NURSING) (ICU) GRADE 2 (PN-B2)**

**REFERENCE NO: H/P/40**

**SALARY:** R276 672.00 per annum [OSD]

**CENTRE:** BONGANI REGIONAL HOSPITAL: WELKOM

**REQUIREMENTS:**

Registration with the South African Nursing Council (SANC) as Professional Nurse. A post-basic nursing qualification, with a duration of at least one year, accredited with the SANC in ICU. A minimum of 14 years appropriate/recognizable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. At least 10 years of the period referred to above must be appropriate/recognizable experience in the specific Speciality after obtaining the one-year post-basic qualification in the relevant speciality.

**DUTIES:**

Provide holistic nursing care to patients in a specialty unit in a cost effective, efficient and equitable manner. Detailed key performance areas can be obtained from the contact person.

**ENQUIRIES:** Ms D.S. Johnson, Tel. no. (057) 9168000

**APPLICATIONS TO:** The Chief Executive Officer: Bongani Regional Hospital, (**Attention: Dr Molokomme**), Private Bag X29, Welkom 9460.

**OPERATIONAL MANAGER: NURSING GRADE I (GENERAL UNIT) (PN-A5)**

**REFERENCE NO: H/O/28**

**SALARY:** R260 790.00 per annum [OSD]

**CENTRE:** WINBURG DISTRICT HOSPITAL

**REQUIREMENTS:**

Registration with the South African Nursing Council (SANC) as a Professional Nurse. A minimum of 7 years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC. A proof of service record must accompany the application form (Z83) for short-listing purposes.

**RECOMMENDATIONS:**

Good communication skills. Good interpersonal relationships.

**DUTIES:**

Supervise and ensure the provision of an effective and efficient patient care through adequate nursing care. Coordinate and monitor the implementation of Nursing Care Plan and evaluation thereof. Provide relevant health information to health care users to assist in achieving optimal health care and rehabilitation of patients. Maintain constructive working relationship with nursing and other stakeholders (i.e. inter-professional, inter-sectoral and multi-disciplinary team work). Participate in the analysis, formulation and implementation of nursing guidelines, practices, standards and procedures. Manage and monitor proper utilization of human, financial and physical resources.

**ENQUIRIES:** Ms T.M. Mofokeng, Tel. no. (051) 8810046

**APPLICATIONS TO:** The Chief Executive Officer: Winburg District Hospital, (**Attention: Mr M.B. Katane**), Private Bag X2, Winburg 9420.

**OPERATIONAL MANAGER: NURSING GRADE I (GENERAL UNIT) (PN-A5)**

**REFERENCE NO: H/O/30**

**SALARY:** R260 790.00 per annum [OSD]

**CENTRE:** BOITUMELO REGIONAL HOSPITAL

**REQUIREMENTS:**

Registration with the South African Nursing Council (SANC) as a Professional Nurse. A minimum of 7 years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC. A proof of service record must accompany the application form (Z83) for short-listing purposes.

**DUTIES:**

Managing the section. Holistic quality patient care. Comply with National Core standards. Detailed Key Performance Areas can be obtained from the contact person.

**ENQUIRIES:** Mr Matli, Tel. no. (056) 2165200

**APPLICATIONS TO:** The Chief Executive Officer: Boitumelo District Hospital, (**Attention: Mr M.B. Katane**), Private Bag X47, Kroonstad, 9500

**OPERATIONAL MANAGER GRADE I (PN-A5)**  
**REFERENCE NO: H/O/33**

**SALARY:** R260 790.00 per annum (OSD)

**CENTRE:** BOITUMELO REGIONAL HOSPITAL: KROONSTAD

**REQUIREMENTS:**

A minimum of 7 years appropriate/recognizable experience after registration with the South African Nursing Council (SANC) as Professional Nurse, in General Nursing. Management in Nursing Degree/Nursing. Experience in Obs & Gynea.

**RECOMMENDATIONS:**

Diploma or Degree in Management will be an advantage

**DUTIES:**

Managing the section. Holistic quality patient care. Comply with National Core Standards. Detailed key performance areas can be obtained from the contact person.

**ENQUIRIES:** Mr K.J. Matli, Tel. no. (056) 2165457

**APPLICATIONS TO:** The Chief Executive Officer: Boitumelo Regional Hospital, (**Attention: Mr F Butelezi**), Private Bag X47, Kroonstad 9500.

**CLINICAL PROGRAMME COORDINATOR (PN-A5)**  
**REFERENCE NO: H/C/34**

**SALARY:** R260 790.00 per annum [OSD]

**CENTRE:** MOTHEO DISTRICT OFFICE

**REQUIREMENTS:**

Registration with the South African Nursing Council (SANC) as Professional Nurse. A minimum of 7 years appropriate/recognizable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. Driver's license. Computer literacy (MS Word, PowerPoint and Excel).

**RECOMMENDATIONS:**

Good interpersonal, communication, organizing and facilitation skills.

**DUTIES:**

To coordinate Maternal Health, Sexual Reproductive Health programs, including PMTCT. Provide a comprehensive Primary Health Care. Ensure integration of Primary Health Care programs in the district. Management of resources. Ensure effective monitoring and evaluation. Be able to work with partners. Ensure compliance to professional and ethical practice.

**ENQUIRIES:** Me K.M. Setlogelo, Tel. no. (051) 4472194

**APPLICATIONS TO:** The District Manager: Motheo District, (**Attention: Me P.R. Phuroe**), P.O. Box 441, Bloemfontein 9300.

**CLINICAL PROGRAMME COORDINATOR GRADE I (PN-A5)**  
**REFERENCE NO: H/C/31**

**SALARY:** R260 790.00 per annum [OSD]

**CENTRE:** FEZILE DABI HEALTH DISTRICT: SASOLBURG

**REQUIREMENTS:**

Registration with the South African Nursing Council (SANC) as Professional Nurse. A minimum of 7 years appropriate/recognizable experience in Nursing after registration with the SANC as Professional Nurse in General Nursing. Grade 12 Certificate.

**RECOMMENDATIONS:**

Ability to work independently under pressure. Knowledge of National HIV and AIDS and STI Strategic Plan for South Africa. Knowledge of legislation pertaining to Skills Development.

**DUTIES:**

Conducting training on Comprehensive HIV and AIDS Care Management and Treatment. Assist in development of training strategies. Give support and motivate learners. Responsible for conducting all training in Regional Training Center. Compile reports. Assist in evaluation of the program.

**ENQUIRIES:** Ms N.Y. Kgotlagomang, Tel. no. (056) 2163315

**APPLICATIONS TO:** The District Manager: Fezile Dabi District, (**Attention: Mr T.N. Montse**), Private Bag X2005, Sasolburg 1947.

**CLINICAL PROGRAMME COORDINATOR GRADE I (PN-A5) (MATERNAL HEALTH, WOMAN'S HEALTH AND PMTCT)**  
**REFERENCE NO: H/C/35**

**SALARY:** R260 790.00 per annum

**CENTRE:** PROGRAMMES (PHC): THABO MOFUTSANYANA HEALTH DISTRICT

**REQUIREMENTS:**

Registration with the South African Nursing Council (SANC) as Professional Nurse. A minimum of 7 years appropriate/recognizable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. Registration with the SANC as General Nurse, Midwifery, Community and Psychiatry. Computer literacy (Certificate in MicroSoft Package). A valid Code 8 driver's license. Proof of SANC receipt for the current year.

**RECOMMENDATIONS:**

Ability to work under pressure. Ability to implement and manage change. Good written and verbal communication skills. Confidentiality. Good interpersonal relations. Exposure in Maternal Health, Woman's health and PMTCT. Training in maternal health and PMTCT.

**DUTIES:**

Coordinate and ensure implementation of Maternal Health and Genetic services in the District. Coordination of women's health service (sexual and reproductive health, cervical). Coordination of PMTCT.

**ENQUIRIES:** Mr/Ms M.C. Ramokotjo, Tel. no. (058) 7132996 x 148

**APPLICATIONS TO:** The District Manager: Thabo Mofutsanyana Health District, (**Attention: Mr/Ms H. Van Zyl**), Private Bag X824, Witsieshoek 9870.

**CLINICAL PROGRAMME COORDINATOR GRADE I (PN-A5) [STI & HCT (HIV & AIDS)]**  
**REFERENCE NO: H/C/37**

**SALARY:** R260 790.00 per annum

**CENTRE:** PROGRAMMES (PHC): THABO MOFUTSANYANA HEALTH DISTRICT

**REQUIREMENTS:**

Registration with the South African Nursing Council (SANC) as Professional Nurse. A minimum of 7 years appropriate/recognizable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. Registration with the SANC as General Nurse, Midwifery, Community and Psychiatry. Exposure in STI & HCT (HIV & AIDS). Computer literacy (Certificate in MicroSoft Pack). A valid Code 8 driver's license. Proof of SANC receipt for the current year.



**RECOMMENDATIONS:**

Ability to work under pressure. Ability to implement and manage change. Good written and verbal communication skills. Confidentiality. Good interpersonal relations. Training in HIV & AIDS, HIV & AIDS counseling/NIMARD training.

**DUTIES:**

Coordinate and ensure implementation of STI protocol and HCT (HIV & AIDS) policy guidelines. Coordination and facilitation of the following services:

Condom distribution. MMC services (Male medical circumcision). PICT strategy (Provide initialed counseling and testing)

Training on STI (Sexual transmitted illness). Training on HCT (HIV & AIDS) and collaboration with the stakeholders.

**ENQUIRIES:** Mr/Ms M.C. Ramokotjo, Tel. no. (058) 7132996 x 148

**APPLICATIONS TO:** The District Manager: Thabo Mofutsanyana Health District, (**Attention: Mr/Ms H. Van Zyl**), Private Bag X824, Witsieshoek 9870.

**CLINICAL PROGRAMME COORDINATOR GRADE I (PN-A5) (CHILD HEALTH)**

**REFERENCE NO: H/C/36**

**SALARY:** R260 790.00 per annum (PN-A5)

**CENTRE:** PROGRAMMES (PHC): THABO MOFUTSANYANA HEALTH DISTRICT

**REQUIREMENTS:**

Registration with the South African Nursing Council (SANC) as Professional Nurse. A minimum of 7 years appropriate/recognizable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. Registration with the SANC as General Nurse, Midwifery, Community and Psychiatry. Computer literacy (Certificate in MicoSoft Pack). A valid Code 8 driver's license. Proof of SANC receipt for the current year.

**RECOMMENDATIONS:**

Ability to work under pressure. Ability to implement and manage change. Good written and verbal communication skills. Confidentiality. Good interpersonal relations. Exposure to child health.

**DUTIES:**

Coordination of Child Health services in the district, i.e. PHC clinics and hospitals. Coordination of EPI services in the district. Coordination of paediatric NIMART in the district. Coordination of IMCI including community IMCI.

**ENQUIRIES:** Mr/Ms M.C. Ramokotjo, Tel. no. (058) 7132996 x 148

**APPLICATIONS TO:** The District Manager: Thabo Mofutsanyana Health District, (**Attention: Mr/Ms D.A. Mabuya**), Private Bag X824, Witsieshoek 9870.

**CLINICAL PROGRAMME COORDINATOR GRADE I (PN-A5) (INFECTION PREVENTION AND CONTROL)**

**REFERENCE NO: H/C/38**

**SALARY:** R260 790.00 per annum (PN-A5)

**CENTRE:** PROGRAMMES (PHC): THABO MOFUTSANYANA HEALTH DISTRICT

**REQUIREMENTS:**

Registration with the South African Nursing Council (SANC) as Professional Nurse. A minimum of 7 years appropriate/recognizable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. Registration with the SANC as General Nurse, Midwifery, Community and Psychiatry. Exposure in Infection Prevention and Control. Computer literacy (Certificate in MicroSoft Pack). A valid Code 8 driver's license. Proof of SANC receipt.

**RECOMMENDATIONS:**

Ability to work under pressure. Ability to implement and manage change. Good written and verbal communication skills. Confidentiality. Good interpersonal relations. Certificate in Infection Prevention and Control.

**DUTIES:**

Implementation of an Infection Prevention and Control (IPC) programme in the District. Implementation of and adherence to Infection Prevention and Control prescripts. Capacity building for facilities' visitors and staff.

**ENQUIRIES:** Mr/Ms M.C. Ramokotjo, Tel. no. (058) 7132996 x 148

**APPLICATIONS TO:** The District Manager: Thabo Mofutsanyana Health District, (**Attention: Mr/Ms H. Van Zyl**), Private Bag X824, Witsieshoek 9870.

**PROFESSIONAL NURSE GRADE I (SPECIALITY NURSING) (PN-B1)**

**REFERENCE NO: H/P/35**

**SALARY:** R224 952.00 per annum [OSD]

**CENTRE:** BONGANI REGIONAL HOSPITAL: WELKOM

**REQUIREMENTS:**

Registration with the South African Nursing Council (SANC) as Professional Nurse. A post-basic nursing qualification, with a duration of at least one year, accredited with the SANC in Advanced Midwifery. A minimum of 4 years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC.

**DUTIES:**

Provide holistic nursing care to patients in a specialty unit in a cost effective, efficient and equitable manner. Detailed Key Performance Areas can be obtained from the contact person.

**ENQUIRIES:** Ms D.S. Johnson, Tel. no. (057) 9168000

**APPLICATIONS TO:** The Chief Executive Officer: Bongani Regional Hospital, (**Attention: Dr Molokomme**), Private Bag X29, Welkom 9460.

**PROFESSIONAL NURSE (SPECIALITY NURSING) GRADE I (PN-B1)**

**REFERENCE NO: H/P/41**

**SALARY:** R224 952.00 per annum (OSD)

**CENTRE:** THUSANONG DISTRICT HOSPITAL: ODENDAALSRUS

**REQUIREMENTS:**

Registration with the South African Nursing Council (SANC) as Professional Nurse plus a post-basic nursing qualification, with duration of at least one (1) year, accredited with the SANC in the relevant speciality. A minimum of 4 years appropriate/recognizable experience in Nursing after registration as Professional Nurse with the SANC in General Nursing and appropriate/recognizable experience in Theatre Nursing.

**RECOMMENDATIONS:**

Good interpersonal relations, commitment and dedication. Good written and verbal communication skills. Good leadership skills. To be able to work under pressure and be flexible.

**DUTIES:**

To ensure that a comprehensive nursing treatment and care service is delivered to patients in a cost effective, efficient and equitable manner by the speciality unit. Ensure Clinical Nursing practice by the Nursing team (unit) in accordance with the scope of practice and Theatre Nursing standards. Detailed key performance areas can be obtained from the contact person.

**ENQUIRIES:** Me M.J. Serobe, Tel. no. (057) 3912004

**APPLICATIONS TO:** The Acting Chief Executive Officer: Thusanong District Hospital, (**Attention: Me M.J. Serobe**), Private Bag X1, Odendaalsrus 9480.

### **OCCUPATIONAL THERAPIST GRADE I-3**

**REFERENCE NO: H/O/29**

**SALARY:** Occupational Therapist Grade 1: R185 775.00 per annum [OSD]

Occupational Therapist Grade 2: R218 841.00 per annum [OSD]

Occupational Therapist Grade 3: R257 787.00 per annum [OSD]

**CENTRE:** NATIONAL DISTRICT HOSPITAL: BLOEMFONTEIN

**REQUIREMENTS:**

Registration with the Health Professions Council of South Africa (HPCSA) in the relevant profession.

**EXPERIENCE:**

**Occupational Therapist Grade 1:** **None** after registration with the Health Professions Council of South Africa (HPCSA) in the relevant profession in respect of South African qualified employees who performed Community Service as required in South Africa. **One year** relevant experience after registration with the Health Professions Council of South Africa (HPCSA) in the relevant profession, in respect of **foreign qualified employees**, of whom it is not required to perform Community Service as required in South Africa.

**Occupational Therapist Grade 2:** **Minimum of 10 years** relevant experience after registration with the Health Professions Council of South Africa (HPCSA) in the relevant profession in respect of South African qualified employees who performed Community Service as required in South Africa. **Minimum of 11 years** relevant experience after registration with the Health Professions Council of South Africa (HPCSA) in the relevant profession, in respect of **foreign qualified employees**, of whom it is not required to perform Community Service as required in South Africa.

**Occupational Therapist Grade 3:** **Minimum of 20 years** relevant experience after registration with the Health Professions Council of South Africa (HPCSA) in the relevant profession in respect of South African qualified employees who performed Community Service as required in South Africa. **Minimum of 21 years** relevant experience after registration with the Health Professions Council of South Africa (HPCSA) in the relevant profession, in respect of **foreign qualified employees**, of whom it is not required to perform Community Service as required in South Africa.

**RECOMMENDATIONS:**

Good interpersonal relationships. Good communication skills. Planning and organizing skills. Ability to work under pressure. Problem solving skills.

**DUTIES:**

Render an Occupational Therapy service in the hospital and within the community. Monitoring and supervision services rendered by subordinates. Effective management of the Occupational Therapy Section. Detailed Key Performance Areas can be obtained from the contact person.

**ENQUIRIES:** Ms M. Bronn, Tel. no. (051) 4039671

**APPLICATIONS TO:** The Chief Executive Officer: National District Hospital, (**Attention: Ms P. Mehlwana**), Private Bag X20598, Bloemfontein 9300.

### **DIETICIAN (PRODUCTION) (ARV's)**

**REFERENCE NO: H/D/16**

**SALARY:** R185 778.00 per annum

**CENTRE:** TOKOLLO DISTRICT HOSPITAL: HEILBRON

**REQUIREMENTS:**

Registration as BSC Dietetics with the Health Professions Council of South Africa (HPCSA). One year relevant experience after registration with the HPCSA in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Previous experience with Community Nutrition and working with communities. Valid South African driver's license. Computer literacy.

**RECOMMENDATIONS:**

Able to speak Afrikaans and Sotho.

**DUTIES:**

Render preventative Nutrition Services (including growth monitoring, education etc.) in the hospital and the surrounding clinics. Diet prescriptions for patients. Help with Food Service Management of the institution. Participation in Quality Improvement Programmes. Detailed Key Performance Areas can be obtained from the contact person.

**ENQUIRIES:** Dr M.A. Thejane, Tel. no. (058) 8535433

**APPLICATIONS TO:** The Chief Executive Officer: Tokollo District Hospital, (**Attention: Ms N.P.L. Sithebe**), Private Bag X8, Heilbron 9650.

### **EMS LECTURER: PARAMEDIC (4 Posts)**

**REFERENCE NO: H/L/4**

**SALARY:** R184 944.00 – R271 155.00 (Grade 2-4) per annum (Plus benefits) (OSD)

**CENTRE:** FREE STATE COLLEGE OF EMERGENCY CARE: HUMAN RESOURCE DEVELOPMENT DIRECTORATE: BLOEMFONTEIN

**REQUIREMENTS:**

National Diploma or B.Tech qualification in Emergency Medical Care/Ambulance Emergency Technology. Current registration as a Paramedic or Emergency Care Practitioner (ECP) at the Health Professions Council of South Africa (HPCSA) is essential. Valid driver's license with Professional Driver's Permit.

**RECOMMENDATIONS:**

Training experience and exposure. Formal Instructor's/Facilitator's qualification. Minimum two years post qualification experience. Computer literacy: MS Word, PowerPoint and Excel.

**DUTIES:**

**Instruction and Facilitation of Learners:**

Use of appropriate lecturing techniques, methods and effective use of teaching aids. Reviewing of study guides.

**Monitoring, Evaluation and Moderation of learner progress:**

Accurate evaluation of theoretical and practical knowledge according to an appropriate standard. Assessment and Moderation in the educational environment.

**Research in relevant field:**

Contribute to research in a relevant field. Expanding of professional knowledge through study and reading of recent literature.

**Administration:**

Compilation and recording of marks. Ensure all appropriate documentation regarding the inventory of assets are completed and updated.

**ENQUIRIES:** Mr K.D. Rowe-Rowe, Tel. no. (051) 4052773

**APPLICATIONS TO:** The Senior Manager: Human Resource Development Directorate, (Attention: Ms Z.A. Ngele), P.O. Box 227, Bloemfontein 9300.

**ARTISAN FOREMAN (MECHANICAL)**  
**REFERENCE NO: H/A/48**

**SALARY:** R176 931.00 per annum

**CENTRE:** UNIVERSITAS HOSPITAL: BLOEMFONTEIN

**REQUIREMENTS:**

A completed apprenticeship and proof of passing a trade test in terms of the provisions of section 13(2) of the Manpower Training Act, 1981, as amended or a certificate/diploma issued under the provisions of Section 28 and 30 of the Manpower Training Act, 1981, as amended or a certificate issued under the repealed Section 27 of the Act referred to. (Trade Certificate/Diploma: Millwright or Fitter and Turner.) Valid Code 8 driver's license. 5 Years post qualification experience.

**RECOMMENDATIONS:**

N3 Qualification or higher will be an advantage. Supervisory experience will be an advantage because this post calls for a supervisor.

**DUTIES:**

Supervise the Mechanical Workshop. Execute project management and building maintenance planning. Execute standby duties and after hour duties. Submit daily reports to the Chief Artisan. Execute inventory control. Supervise all mechanical related work including plumbing maintenance. Execute all responsibilities as prescribed in the Occupational Specific Dispensation agreement which is available on request from the contact person.

**ENQUIRIES:** Mr H. Hayward, Tel. no. (051) 4053715

**APPLICATIONS TO:** The Chief Executive Officer: Universitas Hospital, (Attention: Me C.H. Cloete), Private Bag X20660, Bloemfontein 9300.

**PROFESSIONAL NURSE (GENERAL) GRADE I-3 (PN-A2 – PN-A4)(4 POSTS)**  
**REFERENCE NO: H/P/39**

**SALARY:** Professional Nurse (General) Grade I (PN-A2): R149 742.00 per annum [OSD]

Professional Nurse (General) Grade 2 (PN-A3): R183 732.00 per annum [OSD]

Professional Nurse (General) Grade 3 (PN-A4): R224 052.00 per annum [OSD]

**CENTRE:** BONGANI REGIONAL HOSPITAL: WELKOM

**REQUIREMENTS:**

Registration with the South African Nursing Council (SANC) as Professional Nurse.

**EXPERIENCE:**

Professional Nurse (General) Grade I (PN-A2): **None** after registration with the SANC as a Professional Nurse.

Professional Nurse (General) Grade 2 (PN-A3): **A minimum of 10 years** appropriate/recognizable experience in nursing after registration with the SANC as Professional Nurse.

Professional Nurse (General) Grade 3 (PN-A4): **A minimum of 20 years** appropriate/recognizable experience in nursing after registration with the SANC as Professional Nurse.

**DUTIES:**

Provide holistic nursing care to patients in a specialty unit in a cost effective, efficient and equitable manner. Detailed key performance areas can be obtained from the contact person.

**ENQUIRIES:** Ms D.S. Johnson, Tel. no. (057) 9168000

**APPLICATIONS TO:** The Chief Executive Officer: Bongani Regional Hospital, (Attention: Dr Molokomme), Private Bag X29, Welkom 9460.

**PROFESSIONAL NURSE (GENERAL) GRADE I (PN-A2)**  
**REFERENCE NO: H/P/42**

**SALARY:** R149 391.00 per annum

**CENTRE:** PHEDISANANG CLINIC: ODENDAALSRUS: LEJWELEPUTSWA DISTRICT

**REQUIREMENTS:**

Registration with the South African Nursing Council (SANC) as Professional Nurse.

**RECOMMENDATIONS:**

Valid driver's license. Negotiation skills (written and verbal). Ability to work under pressure.

**DUTIES:**

Detailed key performance areas can be obtained from the contact person.

**ENQUIRIES:** Mrs M.M. Stanley, Tel. no. (057) 3542111 / (057) 3917926

**APPLICATIONS TO:** The Manager: Thusanong District Hospital, (Attention: Ms D.E. Monareng), Private Bag X1, Odendaalsrus 9480.

**PROFESSIONAL NURSE (GENERAL) GRADE I-3 (PN-A2 – PN-A4) (5 Posts)**  
**REFERENCE NO: H/P/37**

**SALARY:** Professional Nurse (General) Grade I (PN-A2): R149 391.00 per annum [OSD]

Professional Nurse (General) Grade 2 (PN-A3): R183 732.00 per annum [OSD]

Professional Nurse (General) Grade 3 (PN-A4): R224 952.00 per annum [OSD]

**CENTRE:** TOKOLLO/MAFUBE DISTRICT HOSPITAL COMPLEX

**REQUIREMENTS:**

Registration with the South African Nursing Council (SANC) as Professional Nurse. Proof of SANC receipt for the current year.

**EXPERIENCE:**

Professional Nurse (General) Grade I (PN-A2): **None** after registration with the SANC as a Professional Nurse.

Professional Nurse (General) Grade 2 (PN-A3): **A minimum of 10 years** appropriate/recognizable experience in nursing after registration with the SANC as Professional Nurse.

Professional Nurse (General) Grade 3 (PN-A4): **A minimum of 20 years** appropriate/recognizable experience in nursing after registration with the SANC as Professional Nurse.

**RECOMMENDATIONS:**

Good written and verbal communication skills. Good interpersonal relations. Confidentiality. Ability to work under pressure. Ability to implement and manage change.

**DUTIES:**

Render a comprehensive Health Care Service to the community in Ngwathe/Mafube. Identify the needs for nursing care and develop plan thereof. Formulation and implementation of health care services as well as the evaluation thereof. Provide holistic care to patients in the specialty unit in a cost effective, efficient and accountable manner. Responsible for quality patient care. Ability work as a team.

**ENQUIRIES:** Ms M.M. Matseliso, Tel. no. (058) 8535424

**APPLICATIONS TO:** The Chief Executive Officer: Tokollo/Mafube District Hospital Complex, (**Attention: Ms N.P.L. Sithebe**), Private Bag X8, Heilbron 9650.

### **COMMUNITY DEVELOPMENT OFFICER GRADE I**

**REFERENCE NO: H/C/32**

**SALARY:** Community Development Officer Grade 1: R126 570.00 per annum (OSD)

Community Development Officer Grade 2: R154 284.00 per annum (OSD)

Community Development Officer Grade 3: R189 744.00 per annum (OSD)

**CENTRE:** KATLEHO DISTRICT HOSPITAL: VIRGINIA

**REQUIREMENTS:**

Appropriate recognized Bachelor's Degree in Communication, Journalism, Marketing or Diploma in Public Relations (or equivalent qualifications) and appropriate experience. Valid driver's license (Code B).

**EXPERIENCE:**

Community Development Officer Grade 1: None.

Community Development Officer Grade 2: **10 Years** appropriate experience in Community Development after obtaining the required qualification.

Community Development Officer Grade 3: **20 Years** appropriate experience in Community Development after obtaining the required qualification.

**RECOMMENDATIONS:**

Computer literacy (MS Word/Excel). Proven ability to produce reports, newsletters, promotion material and events planning. Communication skills at all levels.

**DUTIES:**

Coordinate the conducting of client satisfaction surveys. Identify health indicators and risk factors. Compile monthly reports and statistics. Develop and review priorities, objectives and patient care interventions. Recognize community based health stakeholders in conjunction with Hospital Board Functions. Participate in staff meetings to disseminate information such as new developments on policies and guidelines. Respond to queries and quotations from relevant structure with regard to the conduct of staff members. Participate in policy development to ensure that health care users receive attention. Advocate for the rights of clients in the health care system. Oversee the development and implementation of policies, directives, acts and regulations. Participate in multi-disciplinary quality assurance task groups at various levels. Ensure the implementation of standards of practice and compliance with legislation, e.g. Batho Pele Principles and Patient Rights Charter.

**ENQUIRIES:** Mr D.M. Nkala, Tel. no. (057) 2213323

**APPLICATIONS TO:** The Chief Executive Officer: Katleho District Hospital, (**Attention: Mr R.S. Khoali**), Private Bag X4, Virginia 9430.

### **EMS LECTURER: EMERGENCY CARE TECHNICIAN (4 Posts)**

**REFERENCE NO: H/L/5**

**SALARY:** R121 176.00 per annum (plus benefits) (Grade I) OSD)

**CENTRE:** FREE STATE COLLEGE OF EMERGENCY CARE: HUMAN RESOURCE DEVELOPMENT DIRECTORATE: BLOEMFONTEIN

**REQUIREMENTS:**

Qualified as an Emergency Care Technician. Current registration as an Emergency Care Technician (ECT) with the Health Professions Council of South Africa (HPCSA) is essential. Valid driver's license with Professional Driver's Permit.

**RECOMMENDATIONS:**

Training experience and exposure. Formal Instructor's/Facilitator's qualification. Minimum of two years post qualification experience. Computer literacy: MS Word, PowerPoint and Excel.

**DUTIES:**

Instruction and Facilitation of Learners: Use of appropriate lecturing techniques, methods and effective use of teaching aids. Reviewing of study guides.

Monitoring, Evaluation and Moderation of learner progress: Accurate evaluation of theoretical and practical knowledge according to an appropriate standard. Assessment and Moderation in the educational environment.

Research in relevant field: Contribute to research in a relevant field. Expanding of professional knowledge through study and reading of recent literature.

Administration: Compilation and recording of marks. Ensure all appropriate documentation regarding the inventory of assets are completed and updated.

**ENQUIRIES:** Mr K.D. Rowe-Rowe, Tel. no. (051) 4052773

**APPLICATIONS TO:** The Senior Manager: Human Resource Development Directorate, (**Attention: Ms Z.A. Ngele**), P.O. Box 227, Bloemfontein 9300.

### **PROFESSIONAL NURSE (GENERAL) GRADE I-3 (PN-A2 – PN-A4) (3 Posts)**

**REFERENCE NO: H/P/38**

**SALARY:** Professional Nurse (General) Grade 1 (PN-A2): R149 391.00 per annum [OSD]

Professional Nurse (General) Grade 2 (PN-A3): R183 732.00 per annum [OSD]

Professional Nurse (General) Grade 3 (PN-A4): R224 952.00 per annum [OSD]

**CENTRE:** BONGANI REGIONAL HOSPITAL: WELKOM

**REQUIREMENTS:**

Registration with the South African Nursing Council (SANC) as Professional Nurse. Proof of SANC receipt for the current year.

**EXPERIENCE:**

Professional Nurse (General) Grade 1 (PN-A2): **None** after registration with the SANC as a Professional Nurse in General Nursing.

Professional Nurse (General) Grade 2 (PN-A3): A **minimum of 10 years** appropriate/recognizable experience in nursing after registration with the SANC as Professional Nurse in General Nursing.

Professional Nurse (General) Grade 3 (PN-A4): A **minimum of 20 years** appropriate/recognizable experience in nursing after registration with the SANC as Professional Nurse in General Nursing.

**DUTIES:**

Provide holistic nursing care to patients in a specialty unit in a cost effective, efficient and equitable manner. Detailed Key Performance Areas can be obtained from the contact person.

**ENQUIRIES:** Ms D.S. Johnson, Tel. no. (057) 9168000

**APPLICATIONS TO:** The Chief Executive Officer: Bongani Regional Hospital, (**Attention: Dr Molokomme**), Private Bag X29, Welkom 9460.

<b>Advertisements approved by:</b>
 <b>ME C M J BLOM</b> SENIOR MANAGER: HUMAN RESOURCES  Date: <b>26 JULY 2012</b>